

**MINUTES**  
**FEBRUARY 08 2017 @ 6:30PM**

Call to Order 6:30 PM

Attendance: Rev. Paul Douglas Walfall, Eleanor Heesing (Chair), Joan Prochnau, Al Gummesen, Diane Durnford, Jackie St. Goddard, Elwood Galloway, Cathy Pearson (Recorder)

Opening Devotion: Eleanor Heesing

Changes or Additions to Agenda: Minister's Report, Statistical Report, Communication from Nominations Committee

**CONSENT AGENDA**

1. Approval of Minutes from November 20, 2016 Board meeting
2. Treasurer's Report
3. Minister's Report
4. Statistical Report
5. Communication from Nominations Committee

**Motion 2017-02-01** by Diane Durnford, Seconded by Rev. Paul Douglas Walfall to accept Consent Agenda items, moving statistics report and Report from Nominations Committee to Discussion Agenda. Motion approved by consensus.

**DISCUSSION AGENDA**

1. First Aid Kits – Eleanor Heesing  
Blake Martin was asked to assess what is appropriate for the size of building, and people flow.  
**Action items:**
  - Eleanor will follow-up with Jim, requesting installation of the new First Aid kits, to install the new First Aid kits.
  - Notice will be provided to staff and Catering and other tenants regarding First Aid kits
  - announcement via bulletin for congregation
  - Cathy to send thank you to Blake Martin
2. Wedding Request – Rev. Paul  
A request has been received for the solemnization of a same sex union at the church on March 17<sup>th</sup>.  
**Motion 2017-02-02** by Joan Prochnau, seconded by Diane Durnford approving this marriage on March 17<sup>th</sup>, 2017. Motion carried with majority.
3. Baptism Request – Rev. Paul  
**Motion 2017-02-03** by Joan Prochnau, seconded by Elwood Galloway to approve:
  - a) The Baptism of Alicea Beth Sliwkanich Sunday February 19<sup>th</sup>, receiving her as a full member of the United Church of Canada.

- b) The Baptism of Ada Theresa Anne McDonald on Sunday March 26<sup>th</sup>, receiving her as a member of the United Church of Canada.
- c) The Baptism of Kashton Paul Roderick McDonald on Sunday March 26<sup>th</sup> receiving him as a member of the United Church of Canada.

Motion carried by consensus.

- 4. Fire Department Inspection – Al Gummesen  
After the inspection of 05-Dec-2016, a list of items for correction was provided. The items have been completed or are near to completion. A follow-up inspection is being arranged.
- 5. Security – Eleanor Heesing  
Count room has remained locked during weekends, to ensure security of funds and the counters during count of collection. After morning worship service, the door is opened for counters, and kept closed during the tally process. Discussion around consideration of camera's for general security. Discussion on the use of a camera will be tabled until mid-April, with intentional observing and reporting of any concerns until that time.
- 6. Board Workshop: Next Steps - Eleanor Heesing  
A date has been set for a Sunday that will include a presentation of Mission, Vision, objectives and an exploration of opportunities by members of the Board. The plan is for this worship service to be held in the fellowship hall, with coffee and muffins available February 26<sup>th</sup>.
- 7. Budget Review Committee Update – Eleanor Heesing  
The Budget Review Committee have met 5 times. On February 22 @ 6:30 the Budget Review Committee will meet with the Board to present information of the work that has been done.
- 8. Remit #4 (funding a new model) will be on the agenda of the Board March meeting with a vote to be submitted to UCC.
- 9. Review of Leases – Diane Durnford  
Review of work done and recommended rate changes for Monthly and Annual rental agreements. **Motion 2017-02-04** by Rev. Paul Douglas Walfall, seconded by Joan Prochnau to adopt the increased rates indicated on chart provided. Motion approved by consensus.  
**ACTION:** Office Administrator will receive information and prepare letters of notice for groups to be mailed prior to March 1<sup>st</sup>.
- 10. **Motion 2017-02-05** by Joan Prochnau, seconded by Al Gummesen to move the members indicated on attached statistics report to *inactive*. Motion carried by consensus.
- 11. Notice received from the Nomination Committee, that Fay Sheridan's name will be sent forward as part of the Nominations Committee Report to the Congregation.

12. Discussion held regarding printing of bulletins weekly vs. an announcement sheet.

MEETINGS & EVENTS

- Presbytery Meeting @ First United: February 10<sup>th</sup> & 11<sup>th</sup>
- Meeting with Budget Review Committee Feb 22<sup>nd</sup>
- Worship including Presentation by Board Mission, Vision and Objectives Feb 26<sup>th</sup>
- Ash Wednesday March 1st
- Annual Congregational Meeting: March 26<sup>th</sup>

**Motion 2017-02-06** by Al Gummesen, seconded by Rev. Paul Douglas Walfall, that all emergent matters will be referred to the Board Executive to address prior to the next meeting of the Board. Motion carried by consensus.

Adjournment: 8:30 pm.

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Approval of Minutes Feb. 8, 2017 Minutes:

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Chair

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Date

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Secretary

\_\_\_\_\_  
Date